



ST JOHN'S COLLEGE

ANNAPOLIS · SANTA FE

Application for Inter-Campus Transfer for the 2012-2013 Academic Year

Student Name _____ S.S.# _____

Current Year (*Freshman, Sophomore, Junior*) _____ Date of Birth _____

I wish to transfer to the Santa Fe campus of St. John's College at the beginning of the next academic year for the following reason(s): _____

My address when I am not at St. John's is: _____

Phone _____ E-mail _____

At this time, I Do Do Not plan to transfer back to Annapolis after attending the Santa Fe campus for one year.

I need St. John's College grant assistance: yes no

All transfer students are required to live on campus.

St. John's College is conceived as a single college existing on two campuses. A principal feature of this structure is the opportunity for students to study the program and experience life on both campuses. Any student in good academic standing may apply for transfer to the alternate campus for the upcoming academic year. Because enrollment, staffing, and housing on the campuses can be disrupted by a great imbalance in the numbers of students going each way, the number of transfer students may be limited. Students wishing to transfer between the campuses must follow the protocol described below:

A. The deadline on both campuses for submitting the Application for Inter-Campus Transfer is **Monday, February 20, 2012**, the third Monday in February. **No late applications, i.e., submitted after February 20, 2012, will be accepted.** The application, accompanied by the \$500 advance deposit, is submitted to the Registrar of the campus currently attended. The application is subject to approval by the Dean and Assistant Dean on both campuses. After the application deadline (February 20, 2012) the \$500 advance deposit is neither refundable nor transferable. If the application is not approved, however, the \$500 advance deposit is transferable for the upcoming year only. An advance deposit will not be rolled forward to a future year. Once a transfer application has been approved by both campuses and a student changes his or her mind about transferring, a space on the home campus cannot be guaranteed, availability for financial aid may be limited, and the student would pay an additional advance deposit of \$500 to the home campus.

B. Transfer applicants who require St. John's College grant assistance must complete and file all paperwork for the FAFSA /Renewal FAFSA and CSS PROFILE by **March 1, 2012**. The FAFSA must be sent to both campuses, and the Profile to the campus currently attended. Approved transfer applicants receive only one award — from the campus to which they want to transfer. If you fail to have all financial aid paperwork complete by the March 1 deadline and in accordance with the above instructions, your transfer application will be rescinded. If you indicate on this form that you are in need of St. John's grant assistance, and your circumstances later change so that you no longer need this assistance, you must notify the financial aid office by March 1 or your transfer application will be rescinded.

C. On Thursday, February 23, 2012, each applicant (including readmit and transfer applicants) will be assigned by lottery a ranking number within one of the following categories:

- First Priority: Students who have transferred for just one year, alternating between rising seniors and rising juniors.
- Second Priority: Rising Seniors.
- Third Priority: Students who were unable to transfer the previous year because of low priority.
- Fourth Priority: All remaining applicants alternating between rising juniors and rising sophomores.

D. Applications will be approved in the order of their ranking, subject to the needs of the college as determined by the deans and presidents of the college.

Approval of a transfer application is always understood to be contingent upon the successful completion of the work of the second semester. Students should not assume that their work is satisfactory for purposes of transfer merely because the Don Rag Committee at the end of the second semester indicates that they may continue into the next year. A student will not be allowed to transfer unless all financial obligations to the home campus have been met by May 1, 2012. Mid-year transfer between campuses is not allowed unless under extraordinary circumstances. Rising seniors transferring to the other campus are expected to participate in the commencement exercises on that campus.

Student Signature _____ Date _____

Please return this form to the Registrar with the \$500 advance deposit no later than Monday, February 20, 2012.

Registrar: Algebra Test Passed Not Passed

Financial Aid: Currently receiving St. John's College grant assistance: Yes No

Assistant Dean of Annapolis Campus: Transfer Approved Transfer Not Approved

Remarks:

Signature _____ Date _____

Dean of Annapolis Campus: Transfer Approved Transfer Not Approved

Remarks:

Signature _____ Date _____

Assistant Dean of Santa Fe Campus: Transfer Approved Transfer Not Approved

Remarks:

Signature _____ Date _____

Dean of Santa Fe Campus: Transfer Approved Transfer Not Approved

Remarks:

Signature _____ Date _____