



ODYSSEY BOUND

PLACES YOU CAN GO!

CAREER SERVICES AT ST. JOHN'S COLLEGE | SANTA FE | OCTOBER 2011



Career Services staff Margaret Odell, Director and Barbara Lucero Sand, Assistant.



Elie Wiesel encourages students to think seriously about the ethical issues facing the world.

Workshops/ Presentations:

Graduate School Panel – Wednesday, October 19, 12:15 pm, Senior Common Room (SCR).

St. John's tutors offer advice for choosing a graduate school program and navigating the pitfalls of the overall application process, including entrance exams, statements of purpose, finding financial aid, and requesting letters of recommendation. This is a great chance to ask questions about the tutors' own graduate school experiences and to hear their take on the current post-graduate school job market.

Projects for Peace Presentation – Wednesday, October 26, 12:15pm, Senior Common Room (SCR).

St. John's College has once again received an invitation from Kathryn Wasserman Davis and the Davis United World College Scholars Program for any interested undergraduates on our campus to design grassroots "Projects for Peace," that will take place in the summer of 2012. This competitive program will award \$10,000 each to the top 100 submissions from over 90 selected colleges and universities. The program encourages applicants to use their creativity to design projects and employ innovative techniques for engaging project participants in ways that focus on conflict resolution, reconciliation, building understanding, breaking down barriers which cause conflict, and finding solutions for resolving conflict and maintaining peace. To submit a proposal, an undergraduate student (or group of students) must prepare a two-page written statement describing the project, including expected outcomes and future impact, and a one-page budget. The definition of "project for peace" is intentionally vague to encourage students to be creative.

The college as a whole can only put forth one proposal and up to two alternate proposals. Attend this information presentation to find out

Career Services Office

Contact:

Career Services 505-984-6066

Fax 505-984-6167

Web address:

<http://www.stjohnscollege.edu/admin/SF/career.shtml>

AGORA: <http://www.myinterfase.com/sjcsf/student>

Email: careerservices@sjcsf.edu

Office located in the basement of Weigle Hall

Office Hours:

Monday-Friday, 9 a.m.-5 p.m. or by appointment

Career Services Staff:

Margaret Odell,

Director

Barbara Lucero Sand,

Assistant to the Director

Terrance Manning,

Internship Coordinator

Jillian Burgie

Publications Editor

Events & Opportunities

Elie Wiesel Prize in Ethics Essay Contest

The Elie Wiesel Essay Contest challenges college students to analyze and engage in urgent ethical issues facing the world today. Students are encouraged to write personal, thought-provoking essays in which they explore questions and single out issues, and argue rationally and powerfully for ethical action. This year's suggested topic is:

Articulate with clarity an ethical issue that you have encountered and analyze what it has taught you about ethics and yourself.

To be eligible, students must be juniors or seniors in the 2011-2012 academic year, and have a tutor act as his or her Faculty Sponsor to review the essay and endorse its quality and authenticity. Faculty Sponsor forms are available online and in the Career Services Office. Apply and submit your essay online. *Deadline December 5, 2011.* For more information, and to apply and submit, visit www.ethicsprize.org

First Prize \$5,000

Second Prize \$2,500

Third Prize \$1,500

Two Honorable Mentions \$500

Inside You'll Find

Elie Wiesel Essay Contest

Projects for Peace Competition

Ariel Internship Information

Upcoming Internships/Fellowships/Scholarships



ST JOHN'S COLLEGE

ANNAPOLIS - SANTA FE

Have you been to Agora??

Set up your profile for access to Career Services Staff, off-campus employers, job recruiters, part-time jobs, work-study jobs, alumni mentors, and news about on-campus career events. Please check your student email account for a message from Career Services with **Agora** in the subject line. This email will include your username and password.

And don't miss out; we already have employers posting positions!

Check it out!

<http://www.myinterfase.com/sjcsf/student>

CARETAKER'S GAZETTE

Ever wish you could spend some time in an Irish castle or a Parisian apartment, pet-sit for an English lord, or work as a nanny in South America? The *Caretaker Gazette* might have an opportunity for you. When people around the world need someone to watch their house or pets for a week or a summer, they advertise through *Caretaker Gazette*. The Gazette offers a wide variety of housing exchange or house sitting opportunities world-wide, and often students are perfect for the job. If you're interested, Career Services has a hard copy of *Caretaker Gazette* by the job board and online in Agora under Resource Library. See which exotic climes you could spend your summer in: <http://www.myinterfase.com/sjcsf/student>

all about the proposal process, deadlines and to receive an example of a successful proposal. For more information visit <http://www.davisprojectsfor-peace.org>.

Resume Workshop – Wednesday, October 26, 6:00 pm, Junior Common Room (JCR).

Opportunity to examine examples of good resumes, talk about writing resumes, and hear advice from alumni who can offer do's and don'ts about resumes and hiring situations. Bring a copy of your resume to Career Services by Tuesday, Oct. 25 so we can make copies to share with the alumni.

Statement of Purpose Workshop – Wednesday, November 2, 3:15pm Senior Common Room (SCR).

Discussion and examples of good and bad statements, and an opportunity to work with the Writing Archon, Writing Assistants, and Career Services on your own statement of purpose. *Requires some reading before the workshop so sign up at the Career Services office and pick up the workshop materials. Bring copies of your own statement if you'd like us to consider it and offer suggestions.*

Graduate School

Are you getting ready? Here are some steps you can take now...

Start researching. Make a list of your top 10-20 graduate schools. Talk to tutors, alumni, friends, Career Services, go online... When you have your list, write, call, or email directors and faculty members at the programs that interest you. Ask questions (but not questions that can be answered by studying the school's website – you should already have those answers). Also talk to current graduate students at each program to get their first-hand views of that program, the faculty, the school as a whole, and the geographic location. If possible, over the summer or during Winter/Spring Break, visit your schools to get a "feel" for them.

Think about tests. Find out if you need to take an admissions test (GRE, GMAT, LSAT, or MCAT) and start studying. If you are a senior and application is impending, study hard and schedule a test date. Testing dates fill up quickly, so act early.

Think about funding. Does your graduate school offer scholarships? Are there national scholarships for which you're eligible? Some scholarships ask for your applications in your junior year or very early in your senior year. Don't wait until the last minute! Some scholarships also require nomination from the College, and, if so, you should talk to Career Services and start that process now.

SENIORS:

Prepare to apply. After doing your research, narrow down your list of schools to 6-8. Prepare your applications and plan to send them EARLY. Don't wait until the final deadline date, especially if you need financial aid.

Letters of Recommendation. Your application will probably require 2-6 letters of recommendation. Ask for letters from your tutors, mentors, and employers as EARLY as possible.

Official Transcript Requests. Your application will also require an official transcript. These must be obtained by written request from the Registrar. Ask for them to be sent to your schools LONG before the deadline, and be sure to check on them to make sure they arrive.

Letter of Intent. Your application will require a "Letter of Intent" or "Statement of Purpose," detailing what you want to study, why you want to study at a particular school or with particular faculty members, and your plans for the future. For most schools this will take the place of an interview, so this is your only chance to let an



admissions committee get to know you as a person and what is important to you with regard to graduate school. This is a very important document, so start early and have plenty of people take a look at it and offer suggestions – tutors, Career Services, friends, family, writing assistants...

Send in your Application. 2-3 weeks before the application deadline, submit all of your application materials. Most schools want everything submitted electronically, including your letters of recommendation and transcript. Keep checking your on-line application file to make sure all pieces have arrived. If you must send hard copy documents, put them all in one package. This will make your file easier to process and reduce the chance of lost items. Don't hesitate to check with Career Services for questions about application instructions or procedures.

The Waiting. Wait for acceptance, wait list, or rejection letters. Wait-list does not mean total rejection. As accepted students decline, schools make offers down the waiting list. It is okay to call and check on the status of your application, but don't harass the admissions staff. *Word hard, work early, and good luck.*



Margaret Odell in Career Services can help you refine your plans and goals for the future. Stop by Career Services to say hello!

Asking for Letters of Recommendation

The More Info the Better. Make sure your tutors and other recommenders have plenty of information about you and the program to which you're applying. The more they know, the more relevant they can make the letter. Feel free to take them to coffee and talk about the program, bring a copy of your resume and/or printed out information on the program.

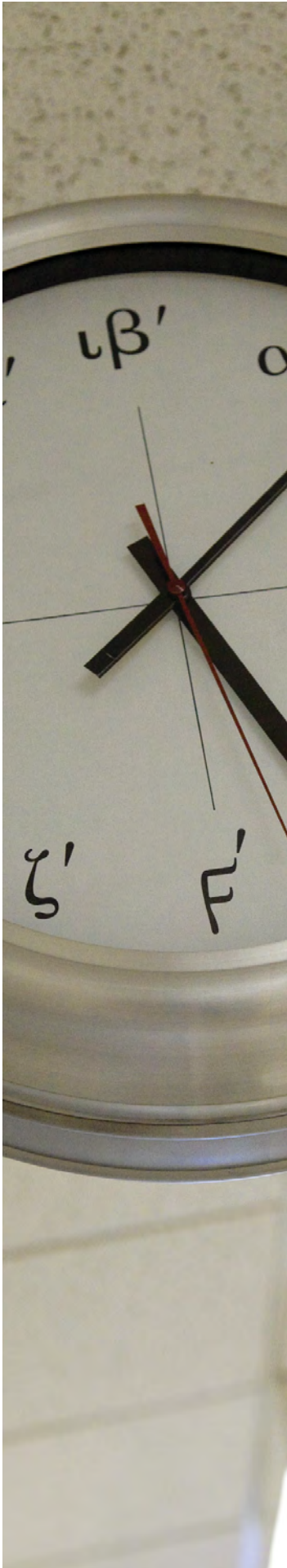
The More Time the Better. Give them PLENTY OF TIME to write you a letter. If you ask three days before the deadline, don't be surprised by a "No." A month should be the minimum notice - more, however, is always better.

Make Sure Recommenders Have Required Forms. If there are special forms or procedures for the program, make sure your recommenders have all the information they will need to submit their letters. Be sure to fill out a waiver regarding your right to see or not see the letter, and make sure the tutor knows you've done so. (Career Services has a generic form if needed.) NOTE: Admissions committees give more weight to letters which have NOT been seen by the student. Also, make sure each recommender has the address to which he/she should mail the letter, and an envelope with postage – don't make them pay to send your letter. Since many letters are now submitted electronically, be sure to register your recommenders early and keep checking with them to make sure they have received the submission instructions from each school and that they have been able to upload their letters. Remind tutor recommenders that Career Services is available to help with the preparation and submission of letters of recommendation.

Deadlines are YOUR Responsibility. It's your responsibility to make sure your recommenders have all the information they need, and know the deadlines and what they need to do to submit their letter. Don't assume this has been done; keep checking.

No is No. Remember, tutors don't *have* to agree to write you a letter, so be sure to ask in such a way that they don't feel pressured. If they decline, respect that and ask someone else.

Remember to Say "Thank You." Be sure to thank all your recommenders for their letters, and let them know the outcome of your applications. This makes them feel better about the time they spend on these letters and it will make it easier to ask them if you need another letter in the future.



Internships

How's your Ariel Internship application coming? Now's a great time to be researching internships, making contacts in your dream field, as well as finding and applying to an internship. Also, be thinking about tutors, mentors, or employers who can write a letter of recommendation for you; Ariel requires at least *one* from a SJC tutor. If you're stuck or need some direction, stop by Career Services for advice. *The Ariel Internship deadline is February 17, 2012*, but that isn't as far away as it seems. Keep in touch with Mr. Terry Manning, the Internship Coordinator, x-6132, tmanningII@sjcsf.edu for help with internship and Ariel applications.

Below are internships with upcoming deadlines:

The Wall Street Journal Internships -

For graduates or undergraduates interested in a career in journalism. Opportunities available in photo/infographics, video, web-site editing/graphics, as well as reporting. *Deadline November 1*. For more information visit <http://www.dowjones.com/djcom/careers/wsj-interns.asp>

Groton School Teacher-Intern Program -

Opportunity for graduating seniors and recent graduates to gain wide exposure to all aspects of secondary boarding school (grades 8-12), to develop the skills required of boarding school teachers. Responsibilities include supervised teaching under an experienced department member, observation of other classes, teaching/assisting at least one other class, and, if interested, coaching athletics, supervising dormitories, and other areas of student life. *Deadline January 6, 2012*. For more information visit www.groton.org

Institute for Humane Studies at George Mason University Journalism Internship Program -

8-week internship at newspaper, radio station, new media company, or nonprofit investigative newsroom. *Deadline for Summer is January 31*. For more information visit <http://www.theihs.org/ihs-journalism-internship-program>.

SITE Santa Fe - Internship at the SITE art museum in downtown Santa Fe. Opportunities available in education and public programs, external affairs, events/development, exhibitions,

operations, and special projects departments. Applications accepted year-round, but why wait? For more information contact Joanne Lefrak, Director of Education and Outreach at lefrak@sitesantafe.org or 505-989-1199 ext. 19.

Check out these websites to find your perfect internship:

<http://www.summerinternships.com/internships/>

<http://college.monster.com/education>

http://www.careerrookie.com/?sc_cmp1=JS_Nav_Home

<http://www.idealists.org/>

Jobs

Please note: *Starting November 1st, job opportunities will no longer be sent by email to St. John's students. Please check Agora for new job postings at:* <http://www.myinterfase.com/sjcsf/student>, or on the job board in the basement of Weigle Hall.

Mississippi Teacher Corps - One of the most competitive teaching programs in the country, MTC recruits college graduates to teach in the Mississippi Delta. Benefits include teacher training and certification, full Masters in Education scholarship, job placement, and the opportunity to study race, poverty, and education issues, and make a big difference in people's lives. Rolling application, but the early bird gets the worm. *Deadline is January 8*. For more information visit <http://mtc.olemiss.edu/about>

Aspen Institute - Based in Washington, DC, Aspen, CO, and on Maryland's Eastern Shore, the Institute seeks to foster values-based leadership, to encourage individuals to reflect on the ideas that define a good society, and to provide a neutral and balanced venue for discussing and acting on critical issues. The Institute lists current job openings and internships on their webpage: www.aspeninstitute.org/about



Scholarships, Fellowships, Grants and Residencies

American-Scandinavian Foundation (ASF) – The ASF offers fellowships (up to \$23,000) and grants (normally \$5,000) to individuals to pursue research or study in one or more Scandinavian countries for up to one year. Awards are made in all fields. Applicants must have a well-defined research or study project that makes a stay in Scandinavia essential. Open to US citizens or permanent residents, applicants must have completed their undergraduate education by the start of their project. Ability in the language of the host country, even if it is not essential for the research plan is desirable. Projects should be planned to fall within the summer 2012-summer 2013 period. *Deadline is November 1.* For more information visit www.amscan.org/study_Scandinavia_details.html

Barry M. Goldwater Scholarship – The Barry Goldwater Foundation aims to provide a continuing source of highly qualified scientists, mathematicians, and engineers by awarding merit-based scholarships to students who will be juniors or seniors in the 2012-13 academic year. Goldwater scholars demonstrate outstanding potential to pursue careers in math, science, or engineering. This scholarship requires a nomination from the College, so stop by Career Services soon if interested. *The on-campus deadline is December 2, 2011, with the national deadline being January 27, 2012.* For more information visit www.act.org/goldwater

Bartley Fellowship (Dow Jones) – Five Bartley Fellows assist in researching and writing editorials, as well as editing opinion articles, Leisure & Arts features, and Letters to the Editor for the Wall Street Journal and its website. Application requires cover letter, resume, and writing samples via email. *All materials must be received by January 15, 2012.* Eligibility requirements are fairly significant, so for more information visit <http://www.dowjones.com/djcom/careers/bartley-interns.asp>

Beinecke Scholarship – The Beinecke Scholarship program is open to juniors planning to pursue graduate degrees who meet superior standards of intellectual ability, scholastic achievement and personal promise, and who are receiving need-based financial aid. The program was established to encourage and enable highly motivated students to pursue opportunities available to them and to be

courageous in the selection of a graduate course of study in the arts, humanities, and social sciences. The scholarship provides \$30,000 for graduate study, which may be spread out over two-five years. Winners also receive \$4,000 immediately prior to entering graduate school to defray costs of application, moving expenses, etc. There are no geographic restrictions on the use of the scholarship, and recipients are allowed to supplement the award with other scholarships, assistantships, and research grants. *Students must be nominated by the St. John's College Fellowship Committee.* Beinecke notes that “preference will be given to strong candidates for whom the awarding of a scholarship would significantly increase the likelihood of that student being able to attend graduate school.” Application materials are available online. Please come by early to begin the application process. *On-campus internal deadline is January 23, 2012.* For more information visit www.BeineckeScholarship.org or come to the Career Services Office.

Boston Teacher Residency – The Boston Teacher Residency is the Boston Public Schools' program to recruit, prepare, and license teachers to work in the city's public schools. It combines a yearlong classroom apprenticeship with targeted masters-level coursework. It provides every Teacher Resident with the practical learning, hands-on experience, and ongoing support essential to a successful career in teaching. After an intensive two-month summer institute, Residents spend the entire academic year in a BPS classroom. They work under the close guidance of an experienced mentor teacher four days a week, devoting one evening and all Friday to rigorous coursework and seminars. Teacher Residents earn a Massachusetts Initial Teacher License and a master's degree in education from the University of Massachusetts, Boston, and credit toward dual licensure in special education or ESL. *Two applications deadlines, November 15 and January 6, 2012.* For more information visit www.bostonteacherresidency.org or contact 617-227-8055 or email btr@boston-teacherresidency.org.

Boren Graduate Fellowships – The Boren Graduate Awards provide up to \$30,000 to US graduate students to add an international and language component to their studies. The award supports study and research in world regions critical to US interests, such as Africa, Asia, Latin America, Central/Eastern Europe, and the Middle East, and encourages learning less commonly studied languages. Studies can last from 12 weeks to 2 years overseas. Returning Fellows are required to work at



least one year for the federal government in a position related to national security. *Deadline January 31, 2012.* For more information visit www.borenawards.org/boren_fellowship

Boren Undergraduate Scholarship - The Boren Foundation also offers support for undergraduate students interested in international relations and language studies. The Scholarship provides \$8000 for special STEM (science, technology, engineering, and math) summer programs and \$20,000 for a full academic year. Returning Scholars are required to work at least one year in the federal government in a position with national security responsibilities. *Deadline February 9, 2012.* For more information visit www.borenawards.org/boren_scholarship

Carnegie Endowment Junior Fellows Program - The Carnegie Endowment is a private non-profit dedicated to furthering cooperation between nations. For graduating seniors or just-recently-graduated alumni, the Endowment Fellows program offers a one-year fellowship as a research assistant to Endowment senior associates. Research projects pertain to democracy and rule of law, nuclear policy, energy and climate concerns, and Middle Eastern, Asian, or Russian/Eurasian studies. This fellowship requires that the application be submitted by the College's nominating official, Margaret Odell, Director of Career Services, so stop by Career Services soon if interested. *Deadline January 15, 2012.* For more information visit www.carnegieendowment.org/about/index.cfm?fa=jrFellows

The Charles G. Koch Summer Fellow Program - Ten-week summer opportunity for graduate and undergraduate students to intern in state, federal, or single-issue policy think-thanks and organization. Fellows will collaborate on research projects, work in market-based policy analysis, and gain experience and skills to launch a successful career and affect change. *Deadline January 31, 2012.* For more information visit <http://www.theihs.org/koch-summer-fellow-program>

2012 Critical Language Scholarship Program - The US Department of State is pleased to announce the competition for the 2012 Critical Language Scholarship (CLS) program for overseas intensive summer language institutes in thirteen critical need foreign languages. CLS institutes provide fully-funded group-based summer intensive language instruction and structured cultural

enrichment experiences for seven to ten weeks for US citizen undergraduate and graduate students. *Students in all disciplines are encouraged to apply.*

Language study is available in the following areas: Arabic, Azerbaijani, Bangla/Bengali, Chinese, Hindi, Indonesian, Japanese, Korean, Persian, Punjabi, Russian, Turkish, and Urdu. While there is no service requirement attached to CLS Program awards, participants are expected to continue their language study beyond the scholarship period, and later apply their critical language skills in their future professional careers. *Deadline is November 14, 2011.* For more information visit www.clscholarship.org

East-West Center Fellowships & Scholarships - The East-West Center in Honolulu, HI, is an education and research organization established to strengthen relations and understanding among the peoples and nations of Asia, the Pacific, and the United States. The Center serves as a hub for cooperative research, education and dialogue on critical issues of common concern to the Asia Pacific region and the US. The Center has several available scholarship and fellowship opportunities as well as research and education programs. *Application deadline varies.* For more information visit www.eastwestcenter.org/education/student-programs

National Science Foundation - National Science Foundation Graduate Research Fellowship Program - The Program recognizes and supports outstanding graduate students in the science, technology, mathematics, and engineering fields. Fellows are supported to pursue research-based masters/doctoral degrees in the science/tech/math/engineering fields. *Deadline for Engineering, November 14, 2011.* *Deadline for most other disciplines, November 15, 2011.* For more information visit www.nsfgrfp.org/

Thorne Scholarships for Summer Pre-medical Study are awarded to St. John's undergraduates at the Santa Fe campus who have above average GPAs, are receiving financial aid from the College, and who plan to attend allopathic (Western) medical schools. Scholarships are to support pre-medical study at other institutions during the summer. Support is only available for those courses which are *required* for admission to medical school and which are not offered at the College (normally general and organic chemistry, with labs). Application forms and instructions are available at the Career Services office. Tutor George Aigla, chair of the



Thorne Scholarship Committee, is also available to answer questions about this competition.

The deadline for submission of applications for the Thorne Scholarships is December 16, 2011.

Truman Scholarship - For junior-level students interested in making a difference in public service, the Harry S. Truman Scholarship Foundation awards competitive merit-based scholarships to students who plan careers in government or public service. This scholarship requires a nomination from the College, so stop by Career Services soon if interested. *The on-campus deadline is December 2, 2011, with the national deadline being February 7, 2012.*

For more information visit www.truman.gov

William H. Gates Public Service Law Scholarships - This scholarship complements the effort and expands opportunities for all University of Washington School of Law students to serve the public. Five scholarships are awarded each year to first year students entering the UW School of Law JD program. The scholarship award covers tuition, books, other normal fees of the University, costs of room and board, and incidental expenses. Acceptance of a Gates PSL Scholarship represents a commitment on the part of each recipient to work in public service for five years following graduation.

The Bill & Melinda Gates Foundation created the scholarship to mark the 80th birthday of William H. Gates Sr., a member of the University of Washington's Board of Regents who has long been active in public service, legal, and community causes. Must be admitted to and planning to attend the University of Washington JD program. *Deadline is January 15, 2012.* For more information visit www.law.washington.edu/GatesScholar/

William E. Simon Fellowship for Noble Purpose - The ISI (Intercollegiate Studies Institute) established the William E. Simon Fellowship for Noble Purpose to recognize graduating college seniors who are pursuing lives dedicated to and distinguished by honor, generosity, service and respect. The Fellowship is a \$40,000 unrestricted cash grant awarded to those graduating seniors who have demonstrated passion, dedication, a high capacity for self-direction, and originality in pursuit of a goal that will strengthen civil society. In addition, awards of \$20,000 and \$10,000 are made to two other outstanding students. Nomination by the College is required.

Deadline is January 16, 2012.

For more information visit www.isi.org/programs/fellowships/simon.html

ENDNOTES

What do you want to see?

International opportunities?

Graduate schools? Jobs? Tell us what you want to know, and we'll put it in *Odyssey Bound*. Stop by Career Services or send us an email: careerservices@sjcsf.edu

Check us out online!

Previous and current issues of *Odyssey Bound* (formerly known as *Going Places*) can be found online at www.stjohnscollege.edu/admin/SF/career_newsletter.shtml or in the Agora Resource Library.

Disclaimer:

The St. John's College Career Services Office produces *Odyssey Bound* as a service to St. John's College students and community members for their career development and educational and life planning. Any jobs or other opportunities listed herein do not indicate an endorsement or recommendation from St. John's College or the Career Services Office. Students and individuals from the St. John's College community are responsible for all necessary precautions when interviewing for or accepting these positions or awards. They are also responsible for checking the credentials and integrity of all employers or organizations. St. John's College and the Career Services Office assume no liability for acts or omissions by third parties or for material supplied by them. The St. John's College Career Services Office is not responsible for anything that happens at a given job site. The presence of an employment listing in *Odyssey Bound* does not guarantee any given employer's compliance with legal behavior. If a student or individual experiences discrimination or sexual harassment on the job or in a job interview, he or she is encouraged to call the Department of Fair Employment in the state in which the violation occurred.

Additional information and/or printed materials on all opportunities and programs listed in *Odyssey Bound* are kept in the Career Services Office. The office is staffed Monday through Friday from 9:00 a.m. to 5:00 p.m.