

St. John's College
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2012-13 Disabilities Registration Form

This form is to be completed by the student.

St. John's College is committed to making its facilities and programs available to all students who are qualified to undertake the academic program and willing to do the necessary work. The College will make reasonable modifications to classroom procedures or requirements and provide necessary auxiliary aids to accommodate students with documented disabilities as required by law. We evaluate requests for accommodations on an individual basis. This form is intended to help us determine how we can effectively meet your needs.

Depending on the nature of your disability, we will require documentation as summarized below. Please refer to the appropriate guidelines ("Documentation of...") accompanying this form for complete requirements. This documentation is kept confidential and shared only with those employees of St. John's College who have a legitimate need to know the information it contains.

Please note that you, as a student at St. John's, have the responsibility to use this form to notify the College of any accommodation you request, and to notify the Director of Residential Life or the Assistant Dean in writing if you think that accommodations agreed to by the College are not being made. You may request accommodation at any time during your enrollment.

- **Students with learning disabilities or attention deficit or hyperactivity disorders** must submit a complete psychoeducational evaluation. See the attached policy for details on the required documentation. Evaluations for attention deficit or hyperactivity disorders should be no more than three years old; re-evaluation may be required for students with older evaluations.

- **Students with physical, medical, or sensory disabilities** must submit medical or clinical documentation identifying the disability and specifying the recommended academic modifications and/or auxiliary aids.

To help ensure that we are able to meet your needs, you should submit these forms as early as possible and arrange to discuss your situation with Matt Johnston, the Director of Residential Life or Ned Walpin, the Assistant Dean. We recommend submitting these forms by the following dates, or as soon as possible after a disability has been diagnosed: by 15 July for the fall semester; by 15 December for the spring semester.

If you have any questions or need additional information, please contact Matt Johnston by phone or e-mail. Please mail this form to Mr. Johnston at the address above.

Student's name

Student's telephone number

Student's mailing address

City

State

Zip Code

Disability (please be specific):

Please attach all documentation verifying eligibility for accommodations under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act **and** provide the information requested below.

Name of evaluator

Telephone number

Address of evaluator

City/State/ZIP

Date of evaluation

Briefly summarize the accommodations recommended in your documentation:

Student's signature

Date

Please type or print your name