

**Preregistration Instructions for Graduate Institute Enrollment
Annapolis**

Please return the attached form with your latest enrollment preferences now.

Students are required to preregister for enrollment by completing and submitting the attached form.

Then, upon the college's receipt of your advance deposit by the deposit deadline for each semester, your enrollment in that semester is guaranteed, pending timely payment of tuition and fees.

Assignment to a segment will be made with priority as follows: 1. to continuing students in their final semester, 2. to full-time students whose options are restricted, 3. to part-time students, 4. to returning graduates. If spaces remain in any semester after the deposit deadline has passed, they may be secured by late deposits on a first-come, first-served basis.

SEMESTERS	PLANNED SEGMENT OFFERINGS: (<i>Segment listings are subject to change.</i>)
SPRING	Annapolis: Politics and Society, and Philosophy and Theology are offered every spring. History will be offered in spring 2008 and in every other spring thereafter. Santa Fe: Literature, Mathematics and Natural Science
SUMMER	Annapolis: In summer 2008, Literature, Philosophy and Theology, Politics and Society will be offered. (History will be offered in summer 2009 and in every other summer thereafter.) Santa Fe: In summer 2008, Literature, Philosophy and Theology, Politics and Society, and History. History will be offered in summer 2008 and in every other summer thereafter.
FALL	Annapolis: Mathematics and Natural Science, Literature Santa Fe: Politics and Society, and Philosophy and Theology are offered every fall. History will be offered in fall 2009 and in every other fall thereafter.

\$250.00 advance deposits are due in the college Business Office to secure preregistered places in the upcoming semesters on the ANNAPOLIS campus no later than the following dates:

October 1 for the spring semester

March 15 for the summer semester

May 1 for fall semester (This deadline is new, and is no longer June 1.)

Tuition and Fees are due in the Business Office by:

December 1 for the spring semester
May 25 for the summer semester
August 1 for the fall semester

Financial Aid: Application for financial aid may be made on-line at www.fafsa.ed.gov. The federal code for Annapolis is 002092; for Santa Fe, it is 002093. For additional information, refer to the Graduate Institute section of our website at www.stjohnscollege.edu.

Transfers to Santa Fe: Students must be in good academic and financial standing to transfer. Students who plan to transfer should complete a transfer request form, and send a copy to each campus. If a student applies to transfer less than 60 days before the beginning of the semester on the campus from which they are transferring, \$50 of the advance deposit will be forfeited.

Part-time Enrollment: Part-time enrollment is possible only in special circumstances with approval from the Director. If you are approved for part-time enrollment, please indicate on the attached form which classes you desire (seminar, tutorial, or preceptorial) and when you wish to take them. Part-time enrollment generally disqualifies students for financial aid. *Students changing from full to part-time or who drop classes may jeopardize financial aid and health insurance coverage through the College.*

PREREGISTRATION FORM

The Graduate Institute in Liberal Education, St. John's College
P.O. Box 2800, Annapolis, MD 21404-2800
Telephone: (410) 626-2543 Fax: (410) 626-2880 e-mail: gireg@sjca.edu

Name: _____ Date: ____/____/____
Last First Middle (Maiden)

Circle preference: Ms. Mrs. Miss Mr.

Social Security #: _____ - _____ - _____

E-mail: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Local Address: _____

Permanent Address: _____

(This is your address during your period of enrollment.)

(If different from local)

Effective date of local address: _____

CROSS-OFF ANY SEGMENTS/CLASSES YOU HAVE COMPLETED AND ANY CLASSES IN WHICH YOU ARE CURRENTLY ENROLLED:

Mathematics and Natural Science
Seminar/Tutorial/Preceptorial

Literature
Seminar/Tutorial/Preceptorial

Politics and Society
Seminar/Tutorial/Preceptorial

Philosophy and Theology
Seminar/Tutorial/Preceptorial

History
Seminar/Tutorial/Preceptorial

Optional Master's Essay
Essay/Oral Examination

ENTER YOUR PREFERRED SEGMENT FOR EACH FUTURE SEMESTER YOU PLAN TO ATTEND AND CHECK THE CAMPUS ON WHICH YOU PLAN TO BE ENROLLED:

Refer to the cover sheet for the timing of segment offerings and policy regarding segment assignments.

Spring 2008 _____ Annapolis

Santa Fe

Summer 2008 _____ Annapolis

Santa Fe

Fall 2008 _____ Annapolis

Santa Fe

Spring 2009 _____ Annapolis

Santa Fe

Summer 2009 _____ Annapolis

Santa Fe

Fall 2009 _____ Annapolis

Santa Fe

Spring 2010 _____ Annapolis

Santa Fe

Summer 2010 _____ Annapolis

Santa Fe

Fall 2010 _____ Annapolis

Santa Fe

Summer Dormitory Reservation (Board not offered.)

I need a: ___ double room, ___ single room
for Summer 2008. (# of people: ____)

Summer Dormitory Reservation (Board not offered.)

I need a: ___ double room, ___ single room
for Summer 2009. (# of people: ____)

I anticipate completing my degree requirements in May _____, August _____, December _____. (Students meeting their degree requirements in December will graduate the following May.)
(year) (year) (year)

I will receive Veteran's Benefits. No ___ Yes ___

I have a disability for which I would like to request special accommodation. No ___ Yes ___

Please provide whatever relevant information you choose below. Feel free to use additional pages or to include documentation. To discuss your situation, contact the ADA Coordinator (the Assistant Dean) at 410-626-2512. _____

OPTIONAL MASTER'S ESSAY: Information concerning the optional master's essay is available from the Graduate Institute Office upon request, or can be read on the college website (www.stjohnscollege.edu). If you currently plan to propose a master's essay *and* you have completed two segments, or if you already have approval to write a master's essay, please complete the following:

- I have permission to write a master's essay during the _____ semester in Annapolis / Santa Fe.
semester/year
- I plan to seek permission to write a master's essay during the _____ semester in Annapolis / Santa Fe.
semester/year

The essay will / will not replace one of the preceptorials in my course of study in the Institute.

I acknowledge that it is my responsibility to read the college's Student Handbook, to consult with the Director or the Graduate Student Services Administrator concerning items I do not understand, and to abide by the provisions contained therein. A handbook is given to each student upon his or her matriculation, and annually at the beginning of the fall semester.

Student's Signature

Date

Thank you for completing and returning this form to the address below. If you have questions concerning your enrollment plan, please call (410) 626-2543, write, or send an email to me at gireg@sjca.edu.

*Sharon Hensley
Graduate Student Services*

Please return this form to:

**The Graduate Institute in Liberal Education
St. John's College
P.O. Box 2800
Annapolis, Maryland 21404-2800**